



BARTHELMES CONSERVATORY

Music Center Registration Form 2011-12

Return to 907 S. Detroit Ave, Ste. 900 Tulsa, OK 74119
 fax to (918) 794-0333. Call (918)794-0330

For Office Use Only

Trial _____

Start _____

Teacher _____

Date _____

Student Name: _____

Parents/Guardians _____

Street Address _____

Relationship to student _____

City/State/Zip _____

Occupation/Employer _____

School Name/Grade Level _____

For school age students

E-Mail: _____

How did you learn about us? _____

Students DOB _____ Home Phone: _____ Cell Phone: _____ Other: _____

Instrument: Violin, Piano, Viola, Cello, Bass, Voice, Flute, Guitar, Drums, Theory
 Other _____ History of musical participation: _____ Previous Instructor: _____

Preferred days & times (subject to availability) _____

INDIVIDUAL LESSONS		
	Per Lesson	_____ weeks
Junior Faculty 30 minute	\$15.00	
Junior Faculty 45 minute	\$22.50	
Junior Faculty 60 minute	\$30.00	
Master Faculty 30 minute	\$25.00	
Master Faculty 45 minute	\$37.50	
Master Faculty 60 minute	\$50.00	
INSTRUMENT RENTAL—\$25 for Violin/Viola, \$30 for Cello, \$15 Guitar, \$15 Drums		
Instrument Rental Fee	Per Month	

GROUP LESSONS	
MINIMUM 9 STUDENTS PER GROUP, 60 MIN ONCE A WEEK \$20 per class, for _____ week semester	
Adult Beginner	
Ages 6-11 Beginners	
Ages 12-17 Beginners	
Ages 5-7 Beginners (Piano)	
Chamber Ensemble (Prerequisite)	
Orchestra (Prerequisite)	
Music Theory	
REGISTRATION FEE	
Annual Registration Fee \$25 (Nonrefundable; Waived for continuing students)	
TOTAL	

Semesters: Fall 14 weeks: August 26, 2011–December 9 2011; Spring 18 weeks: January 9, 2012–May 18, 2012; Summer 10 weeks: June 11, 2012–August 17, 2012

*Special: Students enrolled in any individual lesson receive a 50% discount on any group class enrolled.

PAYMENT OPTIONS

- Full payment due upon registration
OR
 - Two payments per semester:
 First payment due upon registration,
 Second payment due mid semester (Fall due October 13, Spring due March 7, Summer due July 6)

NOTES/CALCULATIONS

Please Continue Registration on Reverse Side →

POLICIES & PROCEDURES

Complete Policy & Procedure information is accessible online at www.tulsaconservatory.com and in the Student Handbook

Continuing/Discontinuing Students: Students who wish to continue taking individual lessons beyond the semester should notify the office one month before semester ends in order to reserve their current day and time. Students who wish to discontinue their lessons need to notify the office one month before the semester ends. No refunds or credits will be allowed for early termination of classes.

Absences and Make-up Lessons: Advance notification (at least 24 hours) for student absences is required. No refunds, credits or make-ups will be allowed for missed classes due to a student absence. If the teacher is absent from a lesson, it will either be made up during the specified make-up week for that semester or during another designated make-up day set by the office. If two consecutive lessons are missed with no notification the scheduled lesson time will be forfeited with no refund.

Inclement Weather & Holidays: In the instance of inclement weather it may be necessary to cancel lessons and classes. Holiday closings are listed on the website under the Calendar of Events. All missed lessons due to inclement weather and holidays will be made up during the designated make-up week at the end of the semester, or at your teachers earliest convenience.

Late Registration: Tuition is pro-rated for students who register after the Semester has begun. For group lessons, late registration is available only during the first two weeks of the classes based on availability.

Payment Options: Payment can be made in either one or two installments. The first payment is due at the time the semester begins. The second payment will be due at mid-semester. For each semester, the mid-semester payment due dates are: Fall due October 13, Spring due March 7, Summer due July 6. Otherwise, full payment is due upon registration.

Late Payment: The Conservatory reserves the right to charge \$15 late fee on accounts overdue as of October 6, 2009.

Permission to Participate: I, the undersigned, consent to my/my child's participation in the Barthelmes Conservatory of Music. I agree to hold the Conservatory, its staff members, contracted instructors, and other students harmless for liability, loss or expense incurred or suffered as a consequence of any action or actions, suit or suits, in law or equity, which may be brought by any person or persons in connection with, or with reference to, the administration, planning, preparation, development, conduct, and execution of the Conservatory music education program. Permission is granted to the Barthelmes Conservatory to use any recording of performances of music by me/my child or pictures taken of me/her/him while participating in the education programming, for use by the Conservatory.

Medical Consent: I understand that there are some risks inherent in the activities that are included in the Conservatory, but willingly assume these risks in order to allow me/my child to participate. If I cannot be reached in the event of an emergency, I give permission for any care or treatment by a physician, hospital, nurse, doctor's assistant or medical care facility that may be required.

Does the participant have any medical problems, including allergies of which we should have knowledge? ___ Yes ___ No
If yes, please list:

My signature designates that I have read and fully understand the above information, Student Handbook and all policies and procedures, and agree to assume all risks.

Participant/Parent Signature: _____ **Date:** _____



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Fax: (918) 794-0333

Website: www.tulsaconservatory.com
E-Mail: tulsaconservatory@yahoo.com

The Barthelmes Conservatory of Music, a 501 © (3) organization, admits qualified students without regard to race, gender, religion, national or ethnic origin, or physical disability.